



Course Extension Form

Course Name: _____

Teacher Name: _____

It is my desire to work at an extended pace in the above online course. I acknowledge that working at an extended pace will result in my completing the course in the time frame listed below. I also acknowledge that I must abide by my school's communication and progress policy during this time to remain in my online course. The number of assignments I must complete remains the same, but I understand they will be spread out so that I have to complete fewer per week. I understand I will receive approval or rejection of this extension within 1 week of submission of this form.

I also agree to pay any extra fees that would be required due to the time frame listed above. If I am asking for the course to be extended beyond 6 months for a 1-semester course or 12 months for a 2-semester course, then I agree to pay \$40 for the extension (and an additional \$50 if using a Sevenstar teacher). These fees must be paid before the extension will be granted.

I request a new end date of: _____

I understand that my final grade for the course will be issued on this date.

Student Signature

Having read the above information about the amount of time it will take to complete a course at an extended pace, I agree to this extension request.

Parent Signature: _____

Traditional School Counselor Signature (if applicable): _____

This form must be **signed** and **returned (emailed)** to the Sevenstar Principal prior to a student being granted the permission to work at an extended pace. This includes:

- a. Students who declare that they desire to work at an extended pace from the onset of entering a course.
- b. Students who wish to change their original pace declaration from accelerated or traditional to the extended pace, but this must be done at least 2 weeks before the original end date.

Note: Scan/Email form to Principal@sevenstaracademy.org at least **2 weeks** prior to original end date.